



Guide: _____

Reviewer: _____

Date of tour: _____

Tour topic: Contemporary World Art

Theme: _____

Gallery Tour Review Form CWA 2015

Arrived early and started the tour on time	Yes	No
Introduced themselves to visitors	Yes	No
Gave a general introduction to the museum and explained the one-foot policy	Yes	No
Was welcoming, friendly and courteous to the participants throughout the tour	Yes	No
Stood so that they did not obscure the artwork or have their back to any participants and modeled the one-foot rule	Yes	No
Made eye contact with the members of the group	Yes	No
Spoke clearly and audibly, with confidence and enthusiasm	Yes	No
Clearly stated the theme and reinforced it throughout the tour	Yes	No
Used transitions to tie the tour together and move smoothly from stop to stop	Yes	No
The content and vocabulary was age - and audience-appropriate	Yes	No
Used open-ended questions to encourage participants to look, engage and respond	Yes	No
Asked follow-up questions (e.g. "What do you see that makes you say that?")	Yes	No
Allowed time for looking in silence and waited for responses	Yes	No
Paraphrased audience responses	Yes	No
Presented accurate information in an organized and culturally sensitive fashion	Yes	No
Helped visitors relate artworks to their personal life experiences	Yes	No
Compared and contrasted objects and put them into context	Yes	No
Varied the pace of the tour, integrating inquiry, information, (props, and visual aids, if used)	Yes	No
Exhibited flexibility in object selection when other tour groups were in the same gallery	Yes	No
Used accurate and consistent pronunciation	Yes	No
Allotted time well and completed the tour in the specified time	Yes	No
Provided a conclusion that summarized key ideas and encouraged further exploration	Yes	No

Discuss

What aspects of the tour went particularly well today? Why do you think these were successful?

Were there any challenges on this tour? Why do you think these aspects were difficult?

At what object on the tour do you think the group was most engaged? What about the discussion or interaction made this stop work well?

At what object on the tour do you think the group was least engaged? What about the discussion or interaction made this stop less engaging?

What is the take-away from this process that you will apply to future tours?

Other