

Listening Devices for Luther

We have 3 carts, each with 4 sets of listening devices (15 devices and 1 transmitter in each set). The sets will be labeled with a channel number, for the receivers and transmitter. (We have Channels 1 through 12).

All 3 carts will be stored in the Fountain Court, and they will be plugged in, to continually recharge through the day.

1. The docent needs to take the transmitter (which has the long thin antenna on it) and get the headset/microphone for the transmitter, found next to the set on the cart. (The docent transmitter does not have earphones; it is a headset to sit on your head or around the back of your neck, with the microphone to be adjusted so you can be heard.)
2. Turn on your transmitter and check the channel number (in the window on the front of the transmitter). Again, each set will be labeled with a channel number. With 12 sets, we have 12 channels. If you encounter any problem or interference in the galleries, have your group move to Channel 13, 14, 15, or 16. DO NOT go to any other Channels between 1 and 12.
3. Distribute the headphones and receivers to each member of your group. (If they are not hanging on a headphone tree next to the carts, the headphones are in two bins, inside the bottom cupboard of the cart.) Ask your group to turn on their receivers, then ask them to double-check that the channel matches your channel on the transmitter. You can move the channel number up or down on the front of the receiver. If a guest has trouble hearing you, tell them to adjust the volume on their receivers.
4. After you end the tour, collect all listening devices—headphones AND receivers—right in the gallery in which you end the tour. Take the listening devices and headphones back to the fountain court and place the receivers and transmitter into the charging cradle for your channel.
5. Please disinfect the headphones by taking a wipe (on the cart) and wiping down the earpieces, then put the headphones back on the tree (or in the bin).